

**HOLT COMMUNITY COUNCIL – MINUTES OF THE MEETING HELD ON TUESDAY, 22<sup>ND</sup> FEBRUARY, 2022 AT 7.00 P.M. AT THE KENYON HALL, HOLT.**

**PRESENT:** Councillors – Mr. P. Hinchliffe, Mrs G. Jones, Mr. S. Lewis, Mr. P. Gaade, Mr. J. Pridding, Mr. J. Hughes, Ms. A. Shone, Mr. D. Powell, Councillor Morris.

**CHAIR:** Mr. P. Hinchliffe, the Vice Chairperson took the Chair and welcomed everyone. There were no deaths to report.

**APOLOGIES:** Mr. D. Munnerley. Mr. J. Cubitt.

**MINUTES:** There was an amendment to Item 20 (Budget/Precept) This was amended before the meeting. Mr. Lewis proposed, the minutes of the last meeting, be signed and approved as a true record. Mr. Powell seconded. All agreed.

**ITEM 1 - MATTERS ARISING FROM THE MINUTES:**

**1. COMMUNITY AGENT:** The Clerk had attended the quarterly meeting at the Rainbow Foundation and reported to members about some of the extra services that are coming to fruition. A new Community Agent, Hayley Scott, has now taken over Holt as well as some other areas. Anyone needing her services should not hesitate to contact her.

**2. WILDLIFE TRUST: COPSE:** The Clerk had contacted Henry from the Wildlife regarding the cutting of the hedge at the Copse. The outside was cut free of charge by A. Pridding, for which we extend thanks. Henry had offered to do some other hedges instead but Mr. Gaade proposed the Clerk request a refund of half the amount paid for the complete hedge cutting, Mr. Hinchliffe seconded this. All agreed.

**3. HOLT COMMUNITY GARDENERS:** The gardeners had contacted the council requesting that they could use the £500 given for 'Perennial' plants, for shrubs instead because of the soil depth. They also requested permission to plant some small trees at the Village entrance. Mr. Gaade proposed that the use of the £500 be approved and the gardeners to come back to the council regarding the trees when a meeting with WCBC had been arranged. It was also requested that the litter bin on the grassed area of the Car Park be re-sited by the bridge as the one there damaged and the bin on the pavement by Car Park be moved slightly as they wish to place the 'Bier' on the grass behind the wall and plant it. Meeting to be arranged with Supervisor WCBC, Mrs Jones seconded this. Everyone in favour.

**4. POLICE MATTERS:** Speed check had been carried out on Frog Lane and the top speed recorded was 24mph in 30mph zone! The PCSO had checked on the blue car. Clerk to check on result of this. There are still vehicles parking on the pavement by the pull in area to beneath Dee Villas.

**5. TREES BY TOILETS:** Mr. Gaade had kindly arranged a meeting with Jon Brewin WCBC and Joe Hughes. The recommendation by Mr. Brewin was given and the Holt Community Council were advised to carry out the recommended work within the next 2-4 months. Mr. Gaade proposed the work is actioned within this time limit, Mr. Lewis seconded. Quote to be sought. All in agreement.

**6. ALLOTMENT:** Work is to be carried out on the trees at the allotments, in the sum of £500. This was agreed. Mr. J. Hughes is to carry out the work.

**7. BIER HOUSE/Border of Children's portion:** A quote is to be given by Mr. S. Jones for the work and the Clerk will circulate this.

**8. ELECTRIC POWER POINT:** Clerk had been contacted at very short notice to allow Mega access to carry out the work but it was impossible. A check to be made when it

will be done.

**9. DEE PARK PLAY AREA – Extra Lighting -** It was agreed that WCBC be asked to meet on site to discuss the Solar lighting with small wind turbine on the top, quoted for and proceed with this. Mr. Lewis proposed, Mrs Jones seconded. All agreed.

**Grant for Play Equipment:** The Clerk had filled in the application and the Holt CC had been granted £2000 towards this. With the budget of £2000 as match funding it is quite difficult to purchase Equipment, Rubber matting and installation all for £4000. It was thought an additional sum of approximately £400 could be found. Mr. Powell proposed this, Ms. Shone seconded. All agreed. The Clerk is working on this project!

**10. CHURCH GREEN PLAY AREA:** A letter received from the Holt Town Trust notifying the council that their members are in agreement to funding half of the cost of Bark replacement to the in the sum of £3950 which they are able to pay once the rents are collected, for their allotments. This will be sometime in April. They also requested a meeting to discuss the Service Level agreement and ownership of the Church Green play are. The Clerk is to accept their offer of funding with sincere thanks and also request that they arrange a meeting to discuss the ownership and Holt CC representatives will attend.

**11. REVISED BURIAL CHARGES:** The Clerk clarified that Burials for Children should read ‘ Under 18s free’. The revised charges as altered by the committee are now to be sent to Funeral Directors to be used from 1<sup>st</sup> April, 2022. Mr. Pridding proposed, Mr. Hinchliffe seconded this. All in favour.

**12. VILLAGE WEBSITE:** Mr. Campbell will assist Mr. Hinchliffe and they are to meet with Olga and Matt who have taken the operation of this over. Thanks to Bob Campbell and Paul Hinchliffe. Paul has been working hard to revise the Holt CC part of the website.

**13. HAFREN DWFYDZY – Water Leaks & traffic lights:** The Clerk had followed this up with the Customer Services and had e.mail acknowledgement but no reply to date. Noted.

#### **ITEM 2 – CORRESPONDENCE:**

**14. PLANNING APPLICATIONS: 3,** The Gardens. Notice of Section 78 Appeal. Noted. Land at rear of Pear Tree Cottage – Erection of 2 dwellings with new vehicular access. No objections. Lilacs, Francis Lane, Holt – single storey extension. Observations, this looked quite long but no objections. Frog Lane House, Frog Lane, Holt – works to trees in Holt Conservation area. No objections. The Bungalow, Wrexham Road, Holt. – Works to trees in Holt Conservation area. No objections. Holt/Farndon Bridge, Bridge Street, Holt. Clerk had been contacted regarding ownership of Picnic Area. This to be put on an agenda. Land needs to be registered. Concern expressed about length of closure of the bridge and Clerk to contact company to get assurance that Pedestrian Access will be available throughout work. This was proposed by Mrs Jones, seconded by Mr. Gaade. Yew Tree Farmhouse, Wrexham Road, Holt – Conservation area consent for part demolition of wall. No objections.

**15. DEFIBRILLATOR:** This is now registered on the ‘Circuit’. Mrs Jones to ask helen McCarthy, if the battery etc can be checked in order for the Clerk to update details.

**16. FINANCIAL STATEMENT:** The statement for January 2022 had been received by members. Mr. Hinchliffe explained the cover note and financial situation at present and Capital programmes moved etc. Mr. Gaade proposed these be accepted, Ms. Shone seconded. All agreed and thanks to Mr. Hinchliffe.

**17. SCOTTISH POWER – ELECTRICITY TARIFF:** The new tariffs from 1<sup>st</sup> April, 2022, for energy for Public Toilets, had been received. The Clerk had worked through these and consulted Mr. Hinchliffe. Members agreed their advice that a one year ‘Fixed Tariff, to 31<sup>st</sup> March, 2023 would be the best option. Mr. Lewis proposed this be actioned, Mr. Gaade seconded. All in favour.

**18. MEMORIALS:** Applications received for the erection of Memorials in memory of the late Mr. S. Chadwick and the late Mr. D. Edmond. The Clerk to check the size of badge on Memorial for Mr. Edmond and ensure no Masons advertising on base!. Mr. Gaade proposed, Mrs Jones seconded permission be granted. All agreed.

#### **ITEM 3 – AGENDA.**

**19.. JOB ADVERT FOR CLERK/RFO VACANCY:** The Clerk had notified members of applications received and interviews to be held. It was agreed an extra £149 could be used to re-advertise through a different site, if this was necessary. All in favour.

**20. SECTION 106 MUGA – Wrexham Road, Holt:** A discussion was held on this as great concern exists regarding the creation of a drainage pit which is holding a considerable amount of water. The matter of the opening from Francis Lane onto the footpath to access the MUGA was also causing concern. Councillor Morris explained the situation on site and a meeting will be arranged here in near future. Thanks to Councillor Morris for his expert help and advice on this matter.

#### **ITEM 4 – ANY OTHER BUSINESS:**

**21. GENERAL MATTERS:** Mrs Jones reported a tree had fallen at the school but no damage sustained. Main gate to Chester Lane Allotments – this is being left open and a vehicle parked here. Tenant responsible to be contacted. Councillor advised the Clerk contact the Housing centre WCBC regarding loose fence at the rear of Dee Park pensioners bungalows as it was reported approximately a month ago and has now blown over Fairview footpath. She had also reported a couple of times that the cemetery refuse bins had not been emptied since Christmas. Councillor Morris had also reported this. The rubbish is now blowing piled up by the bins and blowing around. This is very upsetting for residents visiting graves and for us as a council Allotments – Mr Gaade to see if a quote can be obtained to try to complete the rest of fencing here. CCTV Camera – this is loose. The wire to the camera can be cut possibly and re-routed to enable work on project by gardeners. The Clerk was advised to ask Holt CG if this work could be funded with money in project grant? Mill Field – Loose kerb when entering Mill Field. Francis Lane hedge will need trimming when possible!

**ACCOUNTS: JANUARY 2022 - These were approved In advance at January 18<sup>th</sup> meeting.**

<b>2820 – AVOW</b>	<b>Wage, Salary, Charge.</b>	<b>£715.81</b>
<b>2821 – S. Coupland</b>	<b>Finish of treatment Bowling.</b>	<b>£110.00</b>
<b>2822 – Holt Website</b>	<b>Ownership charge</b>	<b>£ 62.40</b>
<b>2823 – NW Wildlife</b>	<b>Hedge Cutting – Copse</b>	<b>£264.00</b>
<b>2824 – WCBC</b>	<b>2<sup>nd</sup> half play areas maintenance</b>	<b>£332.40</b>
<b>2825 – Marie Curie</b>	<b>S. 137 (1<sup>st</sup> cheque cancelled at bank</b>	<b>£100.00</b>
<b>2826 – Shaw &amp; Sons</b>	<b>New register of Grave Spaces</b>	<b>£211.20</b>
<b>2827 – J. Hughes</b>	<b>Tree felling (storm damage)</b>	<b>£600.00</b>
<b>2828 – Hafren DC</b>	<b>Water supply – public toilets</b>	<b>£124.54</b>
<b>2829 – J. Hinds</b>	<b>Village Maintenance (cleaning)</b>	<b>£800.00</b>
<b>2830 – J. Pierce</b>	<b>Advert in Newsquest for vacancy</b>	<b>£272.52</b>

**ACCOUNTS FEBRUARY – these were approved and proposed for payment by Mr. Pridding, seconded by Ms. Shone. All in favour.**

<b>2831 – Avow Wage,</b>	<b>Salary &amp; charges</b>	<b>£715.81</b>
<b>2832 – Hafren DC</b>	<b>Water supply Bur/all.</b>	<b>£ 70.49</b>
<b>2833 – Clean Police</b>	<b>Nov &amp; Jan Clean.</b>	<b>£240.00</b>
<b>2834 – EDF</b>	<b>St. Light – Energy</b>	<b>£226.96</b>
<b>2835 – J. Hughes</b>	<b>Tree surgery</b>	<b>£500.00</b>
<b>2836 – J. Pierce</b>	<b>Expenses</b>	<b>£ 33.84</b>
<b>2837 – P. Gaade</b>	<b>Litter bags</b>	<b>£ 19.80</b>

**The next meeting will be held on Tuesday, 29<sup>th</sup> March, 2022 at 7p.m. at the Kenyon Hall.**

